

**MINUTES OF REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
FIVE RIVERS METROPARKS**

January 15, 2021

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3<sup>rd</sup> Floor, Dayton Ohio, on January 15, 2021, and convened at 8:02 a.m. on a roll call vote by the Board of Park Commissioners.

**Present:**

Five Rivers MetroParks Commission President Karen L. Davis, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Administration Bill Tschirhart, Planning Manager Eric Sauer, System Administrator Alex Grace, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry. By video and/or telephone: Vice President Jessica Saunders, Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Chief of Planning & Projects Carrie Scarff, Director of Adventure Central Nate Arnett, Director of Information Technology Tim Clark, Director of Outdoor Connections Amy Dingle, Director of Marketing and Public Engagement Shelli DiFranco, Director of Parks and Conservation Chris Pion, Manager of Facilities and Equipment Richard Alder, Human Resource Manager Carolyn Burroughs, Finance Manager Jennifer Grusenmeyer, and Administrative Assistant Rebecca Rowley.

**Visitors Present:** None

**Minutes:** The BOPC was presented with the minutes of the regular meeting for December 10, 2020. On a motion by Commissioner Saunders, the minutes were approved.

**Financial Reports:**

- The BOPC was presented with the Updated November 2020 financial information. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.
- The BOPC was presented with the December 2020 financial information and approved list of bills for December 1 – 31, 2020. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

**Wegerzyn Gardens MetroPark Master Plan Presentation:** Planning Manager Eric Sauer presented an overview of the new park master plan.

**Law Enforcement Activity:** The BOPC was presented with the Law Enforcement Activity Report for December 2020.

**COVID-19 Update:** Executive Director Rebecca Benná updated the BOPC on how the COVID-19 Pandemic has affected the Agency and its response to continuing to provide services to the community.

**Strategic Plan Update:** The BOPC was presented with the 2020 Strategic Plan accomplishments and the 2021 updated Strategic Plan.

**GovDeals Resolution:** Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-001 declaring MetroParks' intent to dispose of surplus property via internet auction on [www.govdeals.com](http://www.govdeals.com). On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-001.

**Budget Adjustment Resolution:** Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-002 authorizing budget appropriation adjustments. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-002.

**Ohio Department of Transportation (ODOT) Resolution:** Executive Director Rebecca Benná requested approval and adoption of Resolution No. 21-003 approving final project participation from Five Rivers MetroParks to receive asphalt repair and overlay at the Carriage Hill MetroPark Visitor Center parking lot and entrance road from the Ohio Department of Transportation. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-003.

**Grant Resolution:** Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-004 to adjust the 2020 Marine Patrol Grant Budget. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-004.

**Board Election of Officers:**

- Commissioner Monita nominated Commissioner Davis as President of the BOPC. The BOPC approved and Commissioner Davis accepted the nomination.
- Commissioner Monita nominated Commissioner Saunders as Vice President of the BOPC. The BOPC approved and Commissioner Saunders accepted the nomination.

**Visitor Comments:** None

**Next Board Meeting:** The BOPC agreed to hold the next regularly scheduled meeting on February 12, 2021 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings to the rule adopted by the BOPC.

**Adjournment:** On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 9:36 a.m.