

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

March 12, 2021

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor, Dayton Ohio, on March 12, 2021, and convened at 9:04 a.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Vice President Jessica Saunders, Commissioner Bear Monita, Executive Director Rebecca Benná, Chief of Public Safety Mark Hess, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Information Technology Tim Clark, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry. By video and/or telephone: Chief of Operations Karen Hesser, Chief of Philanthropy Beth Redden, Director of Adventure Central Nate Arnett, Director of Outdoor Connections Amy Dingle, Director of Marketing and Public Engagement Shelli DiFranco, Director of Parks and Conservation Chris Pion, Director of Human Resources Antoine Tweedie, Manager of Facilities and Equipment Richard Alder, Finance Manager Jennifer Grusenmeyer, Planning Manager Eric Sauer, Project Manager Joe Zimmerman, and Administrative Assistant Rebecca Rowley.

Visitors Present: By video and/or telephone: Marjorie Harrell registered. She did not log in.

Minutes: The BOPC was presented with the minutes of the regular meeting for February 12, 2021. On a motion by Commissioner Saunders, the minutes were approved.

Financial Reports:

- The BOPC was presented with the February 2021 financial information and approved list of bills for February 1 – February 28, 2021. On a motion by Commissioner Saunders, the BOPC accepted the financials as presented.

Law Enforcement Activity: The BOPC was presented with the Law Enforcement Activity Report for February 2021.

COVID-19 Update: Executive Director Rebecca Benná updated the BOPC on how the COVID-19 Pandemic has affected the Agency and its response to continuing to provide services to the community.

Budget Adjustment Resolution:

- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-007, correcting and/or revising details missing from Resolution No. 21-005. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-007. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-007.

- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-008, authorizing budget appropriation adjustments. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-008.

Capital Equipment Request(s): Executive Director Rebecca Benná requested authorization to encumber funds and purchase two (2) new 2021 Dodge Charger police cruisers at the state bid price of \$29,203.00 for a total amount of \$58,406.00 from Greve Dodge, Chrysler, Jeep in Van Wert, Ohio. On a motion by Commissioner Saunders, the BOPC authorized the purchase.

Capital Improvement Request(s):

- Executive Director Rebecca Benná requested authorization to approve and accept Change Order 01 in the amount of \$67,164.90 and encumber funds with RB Jergens Contractors, Inc. for lighting on the Deed's Point Bridge Replacement Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested authorization to approve and accept Change Order 02 in the amount of \$59,287.12 and encumber funds with RB Jergens Contractors, Inc. for water line protection and painting related to the Deed's Point Bridge Replacement Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to award a contract and encumber funding in the amount of \$73,397 to Apex Mechanical, Inc. for the 2nd Street Market Vent Hood Project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.
- Executive Director Rebecca Benná requested approval to encumber funds and issue a payment to the city of Vandalia in the amount of \$115,000 for MetroParks portion of the local match of the Congestion Mitigation and Air Quality (CMAQ) improvement grant that the city of Vandalia holds for design of the Vandalia Taylorsville Connector project. On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Grant Resolution(s): Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 21-009, establishing the budgets for the Gilliland property acquisition, Hodapp property acquisition and the Whitesell property acquisition Ohio Public Works Commission (OPWC) grants. On a motion by Commissioner Saunders, the BOPC adopted Resolution No. 21-009.

Visitor Comments: None

Next Board Meeting: The BOPC agreed to hold the next regularly scheduled meeting on April 16, 2021 at 8:00 a.m. at Five Rivers MetroParks Main Office. The BOPC directed the Secretary of the Board to give notice of this meeting and all subsequent meetings to the rule adopted by the BOPC.

Adjourn to Executive Session: In accordance with the open meetings law Section 121.22 of the Ohio Revised Code, by a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to adjourn to Executive Session to discuss one personnel item, commencing at 9:41 a.m.

Reconvene Open Session: By a roll call vote, following a motion by Commissioner Saunders, the BOPC elected to reconvene at 10:06 a.m. Commissioner Karen Davis requested the Executive Director receive a salary increase of 4% and MetroParks to pick-up half (5%) of the employee contribution to the Ohio Public Employees Retirement System (OPERS). On a motion by Commissioner Saunders, the BOPC approved the request as presented.

Adjournment: On a motion by Commissioner Saunders, the BOPC adjourned the meeting at 10:07 a.m.