

**MINUTES OF REGULAR MEETING
BOARD OF PARK COMMISSIONERS
FIVE RIVERS METROPARKS**

April 17, 2024

A meeting of the Board of Park Commissioners (BOPC) was held at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, Dayton, Ohio on April 17, 2024, and convened at 1:01 p.m. on a roll call vote by the Board of Park Commissioners.

Present:

Five Rivers MetroParks Commission President Karen L. Davis, Commissioner Bear Monita, CEO Karen Hesser, Chief of Public Safety Mark Hess, Chief of Philanthropy Alexis Larsen, Chief of Operations Chris Pion, Chief of Planning & Projects Carrie Scarff, Chief of Administration Bill Tschirhart, Director of Business Operation Nick Borders, Director of Outdoor Connections Amy Dingle, Director of Marketing and Public Engagement Shelli DiFranco, Marketing Manager Kristen Wicker, Executive Assistant Christianna Romer, and Legal Counsel Bob Curry.

Visitors Present: Paul Lamberger, Cory Frolik

Minutes:

- The BOPC was presented with the minutes of the regular meeting on March 8, 2024. On a motion by Commissioner Monita, the minutes were approved.
- The BOPC was presented with the minutes of the special meeting – Financial Health Discussion meeting on March 8, 2024. On a motion by Commissioner Monita, the minutes were approved.

Financial Reports:

- The BOPC was presented with the March 2024 financial information and list of bills for March 1 – March 31, 2024. On a motion by Commissioner Monita, the financials were accepted as presented.

Law Enforcement Activity:

- Chief of Public Safety Mark Hess presented the Law Enforcement Activity Report for March 2024.

Budget Adjustment Resolution(s):

- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 24-011, authorizing a budget adjustment request to reduce appropriations for 2023 carry-over purchase orders. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 24-011.
- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 24-012, authorizing budget adjustments. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 24-012.

Capital Improvement Request(s):

- Chief of Planning and Projects Carrie Scarff requested authorization to award a contract in the amount of \$51,000 to Midwest Maintenance, Inc. for the Hills and Dales Timber Log Repair Project. On a motion by Commissioner Monita, the BOPC approved the request as presented.
- Chief of Planning and Projects Carrie Scarff requested authorization to enter into a contract with Brian Brothers Painting and Restoration in the amount of \$63,450 for surface preparation, re-staining, and caulking the Tree Tower at Cox Arboretum MetroPark. On a motion by Commissioner Monita, the BOPC approved the request as presented.

Grant(s):

- Chief of Operations Chris Pion requested authorization to accept a grant in the amount of \$1,450,450 from the United States Department of Agriculture for forest restoration at Spring Run Conservation Area and Possum Creek MetroPark. On a motion by Commissioner Monita, the BOPC approved the request as presented.
- Chief of Administration Bill Tschirhart requested approval and adoption of Resolution No. 24-013 to establish the grant budget for the grant, in the amount of \$1,450,450, from the United States Department of Agriculture for forest restoration at Spring Run Conservation Area and Possum Creek MetroPark. On a motion by Commissioner Monita, the BOPC adopted Resolution No. 24-013.

Other Resolutions and Requests:

- Chief of Planning and Projects Carrie Scarff requested approval of revisions to the Code of Ordinances to clarify restrictions on motorboats throughout MetroParks' waters. On a motion by Commissioner Monita, the BOPC approved the request as presented.

Other Business:

- CEO Karen Hesser announced that the Montgomery County Board of County Commissioners has appointed Planning Manager Eric Sauer to the Montgomery County Planning Commission.

Visitor Comments: None

Next Board Meeting(s):

- The BOPC agreed to hold a special meeting for a Financial Health Discussion immediately following this meeting at Five Rivers MetroParks Main Office in the Executive Conference Room.
- The BOPC agreed to hold the next regularly scheduled meeting on Friday, May 10, 2024, at 7:30 a.m. at Five Rivers MetroParks Main Office, 409 E. Monument Avenue, 3rd Floor.

Adjournment: On a motion by Commissioner Monita, the BOPC adjourned the meeting at 1:15 p.m.

Approved:

President Karen L. Davis

Attest: _____